

## ROUTING AND RECORD SHEET



SUBJECT: (Optional)

August 1986 Comptroller Meeting

FROM:

Office of the Comptroller  
7C36 Hqs.

EXTENSION

NO.

DATE

01 AUG 1986

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. DDA/MS  
7D18 Hqs.

1 AUG 1986

D

2. ADDA

14 AUG 1986

W

3. DDA

4 AUG 1986

W

4.

5.

6.

~~Bureau (Hqs.)~~

7.

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15.

Same type of data requested for July Compt mtg... We will meet w/you on 19 Aug to discuss our status thru July.

19 August, 1400  
Pre-brief

20 August, 1400  
Compt mtg

DD/A REGISTRY

FILE: 100-20

COMPT 86-1116

1 AUG 86

MEMORANDUM FOR: ✓ Deputy Director for Administration  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science and Technology  
Administrative Officer, DCI Area

FROM: Daniel A. Childs, Jr.  
Comptroller

SUBJECT: August 1986 Comptroller Meeting

*See*  
1. We plan to hold a Comptroller's Meeting on Wednesday, 20 August 1986 at 1400 hours in Room 7C42 Headquarters to review the status of the 1986 program. In preparation for this meeting, please provide the following by COB 12 August:

- Estimated directorate personal services requirements for both funds (by subobject class) and FTE (showing both FTP and T/PT personnel) projected through 30 September.
- Status of directorate fourth quarter obligation/commitment plan for July. A brief explanation is required for each significant deviation from the plan.
- Status report on Reserve releases, including a list of anticipated requirements for the remainder of the fiscal year.
- A list of anticipated nonpersonal funds surpluses that will be available for uses other than originally budgeted (including current and/or planned reprogramming requests to solve directorate unfunded requirements).

2. Directorates should continue to plan to cover any mandatory unfunded requirements from within their available resources until we have a better understanding of the extent of any savings that may emerge between now and the end of the year, and the potential claims against them.

3. We have provided a copy of this memorandum to your staff.

Daniel A. Childs, Jr.

SECRET